

FORWARD PLAN OF KEY DECISIONS

Prepared by
Date of Publication:
For Period:

Cllr D P Holley
17 December 2004
1 January 2005 to 30 April 2005

Membership of the Cabinet is as follows:-

Councillor D P Holley	- Leader of the Council	Grange House Raveley Road Woodwalton Huntingdon PE28 5YX Tel: 01487 773639 E-mail: Derek.Holley@huntsdc.gov.uk
Councillor I C Bates	- Deputy Leader of the Council	4 Church End Hilton Huntingdon PE28 9NJ Tel: 01480 830250 E-mail: Ian.Bates@huntsdc.gov.uk
Councillor Mrs J Chandler	- Executive Councillor for Leisure	28 Beech Drive St Ives Cambs PE27 6UB Tel: 01480 388925 E-mail: Jean.Chandler@huntsdc.gov.uk
Councillor R L Clarke	- Executive Councillor for Waste Management and Streetscene	5 Hall Close Little Paxton St Neots PE19 6QS Tel: 01480 388952 E-mail: Robert.Clarke@huntsdc.gov.uk
Councillor N J Guyatt	- Executive Councillor for Planning Strategy	6 Church Lane Stibbington Cambs PE8 6LP Tel: 01780 782827 E-mail: Nick.Guyatt@huntsdc.gov.uk
Councillor Mrs P J Longford	- Executive Councillor for Housing and Young People	46 Avenue Road St Neots PE19 1LH Tel: 01480 214633 E-mail: Paula.Longford@huntsdc.gov.uk

Councillor Mrs D C Reynolds - Executive Councillor for Public Health and Safety	17 Virginia Way St Ives PE27 6SQ Tel: 01480 388935 E-mail: Deborah.Reynolds@huntsdc.gov.uk
Councillor T V Rogers - Executive Councillor for Finance	Honeysuckle Cottage 34 Meadow Lane Earith Huntingdon PE28 3QE Tel: 01487 840477 E-mail: Terence.Rogers@huntsdc.gov.uk
Councillor L M Simpson - Executive Councillor for Resources, Welfare and Information Technology	45 Devoke Close Stukeley Meadows Huntingdon Cambs PE29 6XE Tel: 01480 388946 E-mail: Mike.Simpson@huntsdc.gov.uk

Any person who wishes to make representations to the decision maker about a decision which is to be made may do so by contacting Mrs Helen Lack, Democratic Services Officer on 01480 388006 or E-mail: Helen.Lack@huntsdc.gov.uk not less than 14 days prior to the date when the decision is to be made.

The documents available may be obtained by contacting the relevant officer shown in this plan who will be responsible for preparing the final report to be submitted to the decision maker on the matter in relation to which the decision is to be made. Similarly any enquiries as to the subject or matter to be tabled for decision or on the availability of supporting information or documentation should be directed to the relevant officer.

Roy Reeves
Head of Administration

Notes:- (i) Additions/significant changes from the previous Forward are annotated ***
(ii) For information about how representations about the above decisions may be made please see the Council's Petitions Procedure at <http://www.huntsdc.gov.uk/NR/rdonlyres/3F6CFE28-C5F0-4BA0-9BF2-76EBAE06C89D/0/Petitionsleaflet.pdf> or telephone 01480 388006

Subject/Matter for Decision	Decision/recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Consultation	Relevant Portfolio Holder (CIr)	Relevant Overview & Scrutiny Panel
Business Generation at Leisure Centres***	Cabinet	13 Jan 2005	Part II - Cabinet Reports: 13th & 27th February and 4th April 2003	Peter Jones, Head of Community Services Tel No 01480 388202 or e-mail Peter.Jones@huntsdc.gov.uk	None	Mrs J Chandler	Service Delivery and Resources

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Review of Tourism Services Section***	Cabinet	13 Jan 2005	Tourism Marketing Strategy 2004-07	Peter Jones, Head of Community Services Tel No 01480 388202 or e-mail Peter.Jones@huntsdc.gov.uk	None	Mrs J Chandler	Service Delivery and Resources
Social Housing Grant for Affordable Housing	Cabinet	13 Jan 2005	Office of Deputy Prime Minister Communities Plan South East: Correspondence to and from GO-East	Frank Mastrandrea, Policy and Enabling Officer Tel No 01480 388208 or e-mail Frank.Mastrandrea@huntsdc.gov.uk	Executive Councillor for Housing & Young People and Deputy Leader of the Council	Mrs P J Longford	Service Delivery and Resources
Headquarters and Depot - Feasibility Study (Progress Report)	Cabinet	13 Jan 2005	Consultants' Space Forecasts	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Various as part of study	D P Holley	Service Delivery and Resources & Planning and Finance
Land at Parkway, Hinchingsbrooke	Cabinet	13 Jan 2005	Previous Cabinet Papers - 15.11.01	Keith Phillips, Estates Manager and Property Manager Tel No 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk	Not applicable	L M Simpson	Service Delivery and Resources
Coneygear Community Plan	Cabinet	13 Jan 2005	Previous Cabinet Report, Oxmoor Admin Plan, Civic Trust Vision for Huntingdon	Peter Jones, Head of Community Services Tel No 01480 388202 or e-mail Peter.Jones@huntsdc.gov.uk/Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Exhibition Local Community Schools Elected Members	Mrs J Chandler	Planning and Finance
St Ives and Hemingfords Flood Alleviation Scheme	Cabinet	13 Jan 2005	Environment Agency Project Appraisal	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Other interested agencies	Mrs D Reynolds	Service Delivery and Resources

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Treasury Management Strategy 2005/06***	Cabinet	27 Jan 2005	2004/05 Strategy 2003/04 Annual Report	Steve Couper, Head of Financial Services Tel No 01480 388103 or e-mail Steve.Couper@huntsdc.gov.uk	Capital Receipts Advisory Group	T V Rogers	Planning and Finance
To adopt Chequers Court - Urban Design Framework	Cabinet	27 Jan 2005	Chequers Court Urban Design Framework- draft and comments	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Recommended changes for adoption following consultation with the public and statutory bodies	N J Guyatt	Planning and Finance
Headquarters and Feasibility Study (Final Report)	Cabinet	27 Jan 2005	Consultants Feasibility Study Report	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Various as part of study	D P Holley	Planning and Finance
Budget and MTP 2005 to 2010	Cabinet	27 Jan 2005	Fees and charges report Decisions of Council in relation to the Financial Strategy	Steve Couper, Head of Financial Services Tel No 01480 388103 or e-mail Steve.Couper@huntsdc.gov.uk	Overview and Scrutiny Panels	T V Rogers	Planning and Finance and Service Delivery and Resources
Introduction of plastic payment cards for Council Tax payments	Cabinet	27 Jan 2005	Detailed marketing information from suppliers	Ms Julia Barber, Head of Revenue Services Tel No 01480 388105 or e-mail Julia.Barber@huntsdc.gov.uk	Discussions with HHP as a current supplier	T V Rogers	Planning and Finance
Trade Waste Collection Services - Proposed changes to delivery arrangements	Cabinet	27 Jan 2005	None available at present	Robert Ward, Head of Operations Tel No 01480 388635 or e-mail Robert.Ward@huntsdc.gov.uk	Service Users/ Private Sector Companies	R L Clarke	Service Delivery and Resources

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The Alconburys Flood Alleviation Scheme***	Cabinet	3 Feb 2005	Environment Agency Project Appraisal Report	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Other interest Agencies	Mrs D C Reynolds	Planning and Finance
Huntingdon Bus Station	Cabinet	3 Feb 2005	Report by Steer Davies Gleave	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Bus Operators	N J Guyatt/ D P Holley	Planning and Finance
Review of the Housing Register and Nominations Policy	Cabinet	3 Feb 2005	Report to O&S (Serv Del & Res) and Cabinet (April 2004) - Review of the Housing Register - Nominations Policy Overview and Scrutiny (Service Delivery and Resoures) Minutes: 01.04.03 Cabinet Minutes: 17.04.03	Jon Collen, Housing Needs and Resources Manager Tel No 01480 388220 or e-mail Jon.Collen@huntsdc.gov.uk	Internal Consultations	Mrs P J Longford	Service Delivery and Resources
Public Conveniences - Arrangements with Town Councils	Cabinet	3 Feb 2005	Correspondence with Town Councils	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	With Town and Parish Councils	R L Clarke	Service Delivery and Resources
Highways Agency - New Agreement	Cabinet	3 Feb 2005	Correspondence with Cambridgeshire County Council	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Consultation with employees	D P Holley	Planning and Finance

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Young Persons Housing Strategy	Cabinet	3 Feb 2005	Preventing Youth Homelessness - ODPM - Sept 2003	Jon Collen, Housing Needs and Resources Manager Tel No 01480 388220 or e-mail Jon.Collen@huntsdc.gov.uk	Service Users and Stakeholder	Mrs P J Longford	Service Delivery and Resources
Budget and MTP 2005 to 2010	Cabinet	3 Feb 2005	Fees and charges report Decisions of Council in relation to the Financial Strategy	Steve Couper, Head of Financial Services Tel No 01480 388103 or e-mail Steve.Couper@huntsdc.gov.uk	Overview and Scrutiny Panels	T V Rogers	Planning and Finance and Service Delivery and Resources
Asset Management Plan - Sale of Surplus Land***	Cabinet	24 Feb 2005	Asset Management Plan Outline Planning Consents	Keith Phillips, Estates Manager and Property Manager Tel No 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk	Internal consultations. Advise Ward Councillors	L M Simpson	Service Delivery and Resources
Staff Travel Plan	Cabinet	24 Feb 2005	Travel Plan adopted in March 1999	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Consultation with Employees	N J Guyatt	Planning and Finance
To adopt Pathfinder House Development Brief	Cabinet	24 Feb 2005	Pathfinder House Urban Design Framework - Draft and Comments	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Recommended changes for adoption following consultation with the public and statutory bodies	N J Guyatt	Planning and Finance
To consult on draft Ramsey Conservation Area Character Statement and Boundary Review	Cabinet	24 Feb 2005	Draft Ramsey Conservation Area Character Statement	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft will take place after approval by Cabinet of draft document	N J Guyatt	Planning and Finance

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Supporting People Strategy	Cabinet	24 Feb 2005	Previous Cabinet Papers - 13 Nov 2003	Steve Plant, Head of Housing Services Tel No 01480 388240 or e-mail Steve.Plant@huntsdc.gov.uk	Stakeholders	Mrs P J Longford	Service Delivery and Resources
New A14 - Highways Agency Consultation	Cabinet	24 Feb 2005	Cambridge to Huntingdon Multi-Modal Study: Final Report - August 2001	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk and Stuart Bell, Transportation Team Leader Tel No 01480 388387 or e-mail Stuart.Bell@huntsdc.gov.uk	The Council is acting as a consultee to the Highways Agency	N J Guyatt	Planning and Finance
Waste Private Finance Initiative - Update	Cabinet	24 Feb 2005	Joint Waste Strategy Outline Business Case DEFRA Decision Notice	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Other waste collection authorities	D P Holley	Planning and Finance
Car Parking - Determine objections to new Orders	Cabinet	24 Feb 2005	Draft Orders	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Draft Orders advertised	N J Guyatt	Planning and Finance
Draft Community Safety Strategy	Cabinet	24 Feb 2005	Crime Audit	Ms Sonia Hansen, Development and Community Manager Tel No 01480 388341 or e-mail Sonia.Hansen@huntsdc.gov.uk	Various as part of Audit	Mrs D Reynolds	Service Delivery and Resources
Discounts and Exemptions***	Cabinet	17 Mar 2005	Fees and Charges Report	David Oliver, Corporate Director, Commerce and Technology Tel No 01480 388100 or e-mail David.Oliver@huntsdc.gov.uk	Scrutiny Panel Working Group	T V Rogers	Finance and Planning

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To adopt St Neots Community College Urban Design Framework***	Cabinet	17 Mar 2005	St Neots Community College Framework Draft and Comments	Malcolm Sharp, Head of Planning Tel No 01480 388401 or e-mail Malcolm.Sharp@huntsdc.gov.uk	Approve changes for adoption having followed consultation with the public and statutory bodies	N J Guyatt	Planning and Finance
To adopt Anglian Water Site Huntingdon Urban Design Frameworks***	Cabinet	17 Mar 2005	Anglian Water Site Framework Draft and Comments	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn.huntsdc.gov.uk	Approve changes for adoption having followed consultation with the public and statutory bodies	N J Guyatt	Planning and Finance
To consult on draft Conservatories Interim Policy Guidance	Cabinet	17 Mar 2005	Huntingdonshire Design Centre	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft will take place after approval by Cabinet of draft document	N J Guyatt	Planning and Finance
Local Development Scheme	Cabinet	17 Mar 2005	Planning Policy Statement 12: Local Development Framework	Dr Michael Bingham, Policy Team Leader Tel No 01480 388431 or e-mail Michael,Bingham@huntsdc.gov.uk	Subject to consultation with Go-East following decision	N J Guyatt	Planning and Finance
To adopt St Ives West Urban Design Framework	Cabinet	17 Mar 2005	St Ives West Urban Design Framework - draft and comments	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Recommended changes for adoption following consultation with statutory bodies and the public	N J Guyatt	Planning and Finance

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Implementation of the Interim Strategy - Children and Young Persons Strategic Partnership	Cabinet	17 Mar 2005	Documents awaited from Cambridgeshire County Council	Chief Executive Tel No 01480 388001 or e-mail David.Monks@huntsdc.gov.uk	Consultation with Cambridgeshire County Council, Primary Care Trust, Probation Service, Connexions, Cambridgeshire Constabulary, Cambridgeshire District Councils and Learning & Skills Council	Mrs P J Longford	Service Delivery and Resources
Communications and Consultation Strategy	Cabinet	17 Mar 2005	Current Strategy Draft supporting documents available from Jan 2005	Ian Leatherbarrow, Head of Policy Tel No 01480 388005 or e-mail Ian.L Leatherbarrow@huntsdc.gov.uk	Overview and Scrutiny Panel (draft strategy to be submitted February 2005) Partner and community groups – survey and meetings	D P Holley	Service Delivery and Resources
Equality and Inclusion Strategy	Cabinet	17 Mar 2005	Current Equality Strategy Draft Social Inclusion Strategy Race Equality Scheme and Assessments Draft supporting documents available from Jan 2005	Ian Leatherbarrow, Head of Policy Tel No 01480 388005 or e-mail Ian Leatherbarrow@huntsdc.gov.uk	Overview and Scrutiny Panels (draft to be submitted February 2005) Partner and community groups – Survey and meetings	Mrs P J Longford	Service Delivery and Resources

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Report of the Members' Advisory Group for Public Conveniences***	Cabinet	7 Apr 2005	Reports to the Advisory Group	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	As directed by Advisory Group	I C Bates	Planning and Finance
Black and Minority Ethnic Housing Strategy***	Cabinet	7 Apr 2005	<p>Black and Minority Ethnic Housing Strategies - Office of the Deputy Prime Minister (www.odpm.gov.uk/stellent/grups/odpm_housing/documents/page/odpm_house_602141.hscp</p> <p>Race Relations (Amendment) Act 2000 (www.legislation.hmso.gov.uk/acts/en/2000en34.htm)</p>	Ms Jo Barrett, Housing Strategy Manager Tel No 01480 388203 or e-mail Jo.Barrett@huntsdc.gov.uk	Stakeholders	Mrs P J Longford	Service Delivery and Resources
Older Persons Housing Strategy	Cabinet	7 Apr 2005	<p>Independance and wellbeing, Audit Commission, Feb 2004</p> <p>Integration of health and social care services people, Health Act 1999, Section 31 Partnership Agreement</p>	Ms Jo Barrett, Housing Strategy Manager Tel No 01480 388203 or e-mail Jo.Barrett@huntsdc.gov.uk	Service users and stakeholders	Mrs P J Longford	Service Delivery and Resources

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Car Parking - Huntingdon	Cabinet	7 Apr 2005	Car Parking Strategy Correspondence with developer	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Development framework for Chequers Court	D P Holley	Service Delivery and Resources
Mandatory Disabled Facilities Grants***	Cabinet	28 Apr 2005	Housing Grants Construction and Regeneration Act 1996 (www.legislation.hms o.gov.uk/acts/acts1996/1996053.htm)	Ms Jo Barrett, Housing Strategy Manager Tel No 01480 388203 or e-mail Jo.Barrett@huntsdc.gov.uk	None	Mrs P J Longford	Service Delivery and Resources
To consult on revision of Conservation Area Boundaries for Huntingdon/ Godmanchester/St Ives/Houghton & Wyton/Hemingford Grey	Cabinet	28 Apr 2005	Planning Policy Guidance 15 - Existing boundaries illustrated in "Conservation Areas in Huntingdonshire"	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft will take place after approval by Cabinet of draft boundaries	N J Guyatt	Planning and Finance
To consult on St Neots Conservation Area Character Statement and Boundary Review as at 9th November 2004	Cabinet	19 May 2005	St Neots Vision	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft will take place after approval by Cabinet on draft document	N J Guyatt	Planning and Finance